

# ***Slippery Rock Student Government Association, Inc.***

## ***Budgeting for 2012-2013***

All organizations requesting a budget must attend one ***mandatory*** budgeting workshop. One workshop will be held January 31<sup>st</sup> during Common Hour. Another will be held February 1<sup>st</sup> at 4:30pm. Both workshops will be in room 205 of the University Union.

All organizations must also sign up for a time slot to meet with the Finance Committee before budgets are submitted. These meetings are also ***mandatory***. Meeting dates will start on February 13<sup>th</sup>. The last day for a meeting will be February 23<sup>rd</sup>. If possible, both the President and Treasurer of the organization should attend the meeting. If not possible, one of those two members must be present. Other members of the organizations and advisors are also welcome to attend the meetings.

There will be *no* (0%) increases this year.

All budgets must be submitted by 4:30pm on February 24<sup>th</sup>.

Three (3) copies of the budget must be submitted to the CoOp Office. Two (2) must be paper copies and one (1) must be submitted via D2L.

Budgets received after 4:30pm will be subject to a penalty.

Budgets received after February 29<sup>th</sup> *will NOT* be honored.

Only organizations recognized through the CSIL Office will be able to apply for a budget.

The SGA Office is located in room B-104 of the University Union.

The CoOp Office is located in room 214 of the University Union.

### ***Dates to remember***

January 23<sup>rd</sup> – Budgeting packets will be available for online  
January 31<sup>st</sup>, Common Hour or February 1<sup>st</sup>, 4:00pm – Mandatory Budgeting Workshop  
February 13<sup>th</sup> – February 23<sup>rd</sup> – Mandatory one-on-one's with Finance Committee  
February 23<sup>rd</sup>, 4:30pm – Budgets due to CoOp Office and on D2L  
March 3<sup>rd</sup> and 4<sup>th</sup> – CoOp approval of budgets  
March 20<sup>th</sup>, noon (12:00pm) – Appeals due  
April – Final budgets sent to Senate and SRU President

### ***CoOp meetings dates for Spring 2012 (all meetings will be held during Common Hour)***

Thursday, Feb. 2	Thursday, Feb. 16
Thursday Mar. 1	Tuesday, Mar. 20
Thursday, Mar. 29	Thursday, Apr. 12
Thursday, April 26 (last meeting of the year)	