

Board of Directors of Cooperative Activities

Thursday December 3rd 2009

Agenda

I. Call to Order – Chair Hambrick @ 12:35

II. Roll Call – Vice President Jackson

<p><u>Attendance:</u> Nick Barcio, President Adam Hambrick, VP of Finance Samuel Goodge, VP of Student Affairs Tyson Johnston, VP of Public Relations Ebony Jackson, VP of Administrative Affairs Dave Thorne, Speaker of the Senate Lauren Wilhelm, Parliamentarian</p> <p>Dr. Colvin, APSCUF Representative Dr. Zhou, APSCUF Representative Dr. Wang, APSCUF Representative Ed Hess, Finance Advisor Ms. George, Business Manager Dr. Foley, Faculty Advisor Brad Kovaleski, Advisor</p>	<p>Senator Representatives Senator Bailley Senator Kennerdell Senator Peters</p> <p>Student-At Large Representatives Berger Vanstory</p> <p><u>Excused:</u> Dr. Crow, Katie Campbell, Philip Pesko, <u>Guest:</u> Michael Weber, Becky Shoop, Nicholas Marts, Caitlin Svetahor, Tristina Marx, Amy Choate, Liz Glazier, Brian K Mortimer</p>
--	--

III. Approval of the Minutes

Motion #1 – That the Board of Directors of Cooperative Activities approves the Coop Minutes of November 19th, 2009

- Bailey/Peters
- **Discussion**
- **Passes**

IV. Chairs Report – Vice President Hambrick

V. Old Business

VI. New Business

Motion #2 – The Board of Directors of Cooperative Activities approve the raises for SGA employees as presented

- Kennerdell/Peters
- **Discussion**
- Hambrick - *read attached to minutes*
- George – needs to be board members only
- Barcio – we can just do it last for time
- George – when you deal with salaries, please keep confidential, but with the bookstore and co-op we are a small group. 5% raise for SGA employees. There was a raise of 3%. We are combining the two. This was active since Sept 1st. Fiscal person will be retiring in the spring and

will be replaced for a lower level. Last year, all daycare was approved instead of the director. Other are in the co-op office *see attachments* Kelly C is at a different level but will even out. We need to redo Diana's. We want everyone cross-trained. Diana and Penny need to be up to a level 5. I think they should be retroactive Sept 1, 2010. In all fairness, you have great employees and are deserving of this raise.

- Hambrick - any questions?
- Barcio – Technology Director of the bookstore?
- George – does interfaces with the cash registers, minor computer repairs
- Barcio – has he been working on new technology with the bookstore?
- George – we would like to have a partnership with IT for the bookstore. He is involved in that process.
- George – we can buy the Sequoia program at ½ prices. With this new update, we will be able to use a better service.
- Hess – 5% raises for non-union employees?
- George – yes
- Hess – where did you get a 5% raise?
- George – tried to mimic what the campus was doing
- Hess – bookstore and daycare director aren't in the same group?
- George - _____ didn't want them when they unionized. They aren't in unions so they don't get extra money for overtime
- Hess – similar to Scupa?
- George – yes
- Hess – what is their classification?
- George – managers
- Hambrick – in order to get this 5%
- Barcio – Kelly will get the 5% and the other two will change
- Hess – when was their last raise?
- George – last year, 5%
- Hambrick – they got a retroactive raise too?
- George – yes
- Bailey – where does the money come from?
- George – wage and salary lines. It was already budgeted for.
- Hambrick – if this doesn't pass, it will just stay where it was?
- George – yes
- Thorne – the women in the Co-Op office, work very hard and are very nice
- Foley – there is usually a regular built-in salary process. This is an awkward process because they are a part of the university but aren't apart of the Union.
- Kennerdell – can we just approve it now so they can get it every year?
- George – Brad just went to go see if we could

- Hess – if you already had this in the Bookstore budget, why are we approving this?
- George – I get audited every year and they get paid through this
- Hess – who approves the bookstore budget?
- George – I do
- Kennerdell – so we just approve to how it gets allocated?
- George – yes, this is a very emotional process for me
- Berger – **call to question**
- **Passes**

Motion #3 – The Board of Directors of Cooperative Activities reallocates \$4302.77 to SGA from Budgetary Reserves for Stage and Lights New Initiative

- Bailey/Berger
- **Discussion**
- Hambrick - *attached to minutes*
- Weber – Body Building Club. We have grown in the last 3 years and we have had to schedule the ARC instead of Miller Auditorium because of the increase of participants and audience. Anyone can join. Last year we rented the stage for \$2100. After the set up, the lights weren't what we thought it would be. With a new stage, we will be saving money also giving better prizes for our winners and gifts for participants.
- Hambrick – we thought it would be better for SGA to buy the stage that could be used over and over again for all organizations, along with lights.
- Weber – it would have to be approved through Karen Perry first
- Mortimer – for example, they have St. Jude up till 2 and they used a small stage for people to talk on and we tried to use this stage and there are a bunch of problems with that stage not allowing it be safe, which is the reason why we rented one last year.
- George – they were willing to buy it and pay SGA back, everyone got excited about the multiple use of the stage for all organizations so in the long run we are saving money
- Johnston – is there a rule that if we are purchasing something over \$500 we need quotes?
- George – we could do “up to”
- Johnston – **AMENDAMENT** : The Board of Directors of Cooperative Activities reallocates up to \$4302.77 to SGA from Budgetary Reserves for Stage and Lights New Initiative
- Berger
- **Discussion**
- Thorne – is this pending?
- Hambrick – this is just the maximum amount?
- Berger – this is just a bidding process for the cheapest bid
- Weber – I can confirm the price
- Brian – you want two other quotes from competitors?

- Hambrick – yes
- George – if there is a lower price, then this will come to the board?
- Kennerdell – can we just find the lowest bid?
- Hambrick – yeah either way
- **Motion #4** - The Board of Directors of Cooperative Activities reallocates up to \$4302.77 to SGA from Budgetary Reserves for Stage and Lights New Initiative
- **Passes**

Motion #5 – The Board of Directors of Cooperative Activities reallocates \$168.00 from Budgetary Reserves for SRU Bodybuilding and Fitness Show New Initiative

- Peters/Thorne
- **Discussion**
- Hambrick - *attachment*
- Weber – the thread and Velcro will be for the skirt and backdrop
- Hambrick – our balance 81,298
- **Passes – ROLL CALL VOTE**

Motion #6 – The Board of Directors of Cooperative Activities reallocates \$1,844.40 from Budgetary Reserves for SLAB New Initiative

- Goodge/Thorne
- **Discussion**
- Shoop – This is open to all SRU students. There are free issues given to everyone. Book signing as well.
- Shoop – most of our budget goes to printing services so we don't have that much money to bring in a speaker. It is really good to have someone there to tie in the whole event. Somewhat like a poetry reading. Also getting creative writers on campus opportunities. This started with about 10 people and now has 35 on staff. At our release party we had about 200 people present
- Shoop – this past issue actually went international
- Johnston – What was that “New Initiative allocation from SGA” for?
- George – passed from last year
- Thorne – what is SLAB?
- Shoop – a magazine worked on by graduate students with a variety of stories.
- Hess – what is the difference between 250 and 1800?
- Shoop – the honorarium, he is from Utah and teaches at a university.
- Hess – the speaker from before was local?
- Shoop – yes
- Hambrick – we did review their budget and received a 250 credit to bring the total down
- Berger – SLAB has always made good decisions on how they spend their money. I think this is great and a celebration of the Arts
- Bailey – credited amount came from the release party?

- Hambrick – it was credited
- **Passes – ROLL CALL VOTE**

Motion #7 – The Board of Directors of Cooperative Activities approves change to Co-Op Policies

- Vanstory/Kennerdell
- **Discussion**
- Hambrick - *see attachment*
- Berger – we are going to add the 30% shall not exceed \$10,000
- Hambrick – yes it is in the handbook
- Barcio – what does UPB spend on give-a-ways?
- George – hardly anything. Under about \$100. It has to go to the finance committee first. You guys have to approve it. If it doesn't our office gets in the middle. We may see things that are inappropriate. I just don't want our office being the front line
- Hambrick – yes everything must be approved by the finance committee and the board
- Kennerdell – is there any difference between give-a-ways and gifts?
- Hambrick – banquet and rewards; senior gifts
- George – a gift is something personal; give-a-way is like a stress ball that enhances the event, how to promote the activity
- Hambrick – we decided to add decoration and give-a-ways will be just as effective as food, there isn't any extra money it was just added in
- **Berger – AMENDMENT: Motion #8 - The Board of Directors of Cooperative Activities approves change to Co-Op Policies: we will fund up to 30% of any organization budget for food, decorations, and/or giveaways. This 30% shall not exceed \$10,000 in an academic year. SGA will not fund banquets and/or events that distribute awards to its members.**
- **Passes**
- **Motion #7**
- Kennerdell – changing to “SGA” instead of “We”
- **ROLL CALL VOTE**
- **Passes**

VII. Open Forum

- Hambrick – sorry for the delay
- Kennerdell – I don't see the difference between approving this 3 times than it just happening?
- Berger – the money might not be there
- Hess – merit
- Barcio – performance may play a factor
- Kovaleski – I don't think they work for it. You just approved this and don't even see their work ethic.
- Colvin – how can we go through this process easier?

- Hess – I’m still confused on how this board is approving these issues. I think we need to see how the process ties in with each other
- George – maybe it would be better if there was a comparison aspect with the university. Usually everyone gets a review
- Foley – I would expect George to be aware of theirs
- Bailey – do you have a problem with the way money is spent?
- George – we just take a lot longer to discuss people’s raises than how an organization spends \$1000 for an hour.
- Berger – I think this conversation went well. It is important that this conversation stays here.
- Peters – I completely agree with Berger. I think this is prolonged because this something that is building and needs much discussion rather than an item that is spent right away
- Bailey – does the bookstore run on student fees?
- George – no, totally separate. Daycare has usually been self-support
- Hess – that has been my point about these raises
- Peters – I don’t disagree with any decision being made
- Bailey – I asked that question earlier because we voted on that already. Student fees are based on tuition.
- George – general service fees is 5 ¼ which some goes to the ARC. I try to correspond with everything the university does. If we work side by side with the university, the employees should be comparable.
- Kennerdell – the bookstore budget its not approved? But passing this is approving it?
- George – yes but we actually save money.
- Kennerdell – in the future, could SGA approve the bookstores budget since we can approve how it is spent?
- Bailey – I respect everyone’s decision, but I felt intimidated with Cathy’s emotional responses
- Berger – I just wanted to thank everyone for a wonderful semester but I will be stepping down for student teaching in the spring

VIII. Adjournment

Motion # 9 - The Board of Cooperative Activities adjourns the meeting on November 5th, 2009.

- Berger/Goodge